



Portland Area CSA Coalition Board Member Job Description

The Portland Area Community Supported Agriculture (CSA) Coalition seeks board members for a two-year commitment who are passionate about creating a community where everyone eats local food, farmers thrive, and CSA is a household name.

We are a coalition of 54 CSA farms feeding over 8,000 CSA households in the Portland metro area with locally-grown produce. Our organization has matured over the past two years, and we are now a 501c3 nonprofit organization with \$10,000 in funds in the bank by the end of 2016. We do not have any paid staff, but do hire contractors to help administer our programs. Our major programs include:

- Winter Farm Tours and Workshops
- SNAP (formerly food stamp) payment processing for CSA farms
- Double Up Food Bucks for CSA (a \$50,000/year SNAP match program reducing the cost of CSA for those who pay with SNAP)
- Annual CSA Share Fair
- PortlandCSA.org website matchmaking tools

We are seeking people who work productively as part of a team, are organized and prompt, and have time and willingness to commit to the Coalition's vision, mission, values and strategic plan. Please know that you are applying for a volunteer *working* board currently without paid staff. We have a long history of grassroots organization, and have a mission, vision, values and strategic plan for the next two years. All are encouraged to apply.

Responsibilities

- Perform the functions of nonprofit board responsibilities as outlined in the Guide to Nonprofit Board Service in Oregon (downloadable at: <http://www.doj.state.or.us/charigroup/pages/tipsbrd.aspx>).
- Perform board functions in accordance with the bylaws of the organization, with particular emphasis on financial oversight of the organization.
- Prepare for, attend and participate in monthly board meetings
- 10 hours of work per month including board meetings working on organizational development, programming, fundraising, etc.
- Execute, adjust and (in 2018) update strategic plan.
- Contribute financially to the organization at whatever level you are able and attend Coalition-sponsored events.
- Champion the larger CSA movement and the Coalition specifically.

Apply

If you are interested in learning more about participating on the Coalition board, please send your resume and a short cover letter describing (a) why you are interested in participating on the Coalition board, and (b) what you think you would contribute as a board member. Please include your contact information and send to Bryan Allan, Board Chair, at info@portlandcsa.org.

Interview Process

A current board member will invite you to meet in person to discuss your interest in Coalition and what you hope to bring to the board. Then you will have a chance to attend a board meeting and meet all the board members. Finally, the board will vote on your application.

About the Portland Area CSA Coalition

We are a coalition of 54 CSA farms providing over 8,000 CSA households in the Portland metro area with locally-grown produce. Our CSA farms primarily grow vegetables, but also provide fruit, meat, dairy, grains, fresh-cut flowers and other locally-grown products.

Mission

The Portland Area CSA Coalition promotes Community Supported Agriculture (CSA) by:

- Directly connecting local CSA farmers with people
- Providing farmers opportunities to learn and grow and meet their business and sustainability goals.
- Educating the public about the CSA experience and the benefits of healthy eating.

Vision

The Portland Area CSA Coalition's vision is a community where everyone eats local food, farmers thrive, and CSA is a household name.

Values

Coalition farmers, members and supporters:

1. We believe in ecologically sound and resilient farming that enhances natural systems.
2. We believe in a direct, healthy connection between people and land, soil, water, air, and living organisms.
3. We believe that CSA farmers should make a viable living supporting their families and their operations.
4. We believe that CSA's are a mechanism for changing eating habits and improving health.
5. We believe everyone should have access to healthy, local food.
6. We believe CSA's build community through connections and mutual reliance between farmers and members.
7. We believe that when farmers work together sharing skills, knowledge, and processes, they are more successful.